

1. Trade fair dates **23 - 25.10.2018**

Application deadline - **25.06.2018**

Applications submitted after the application deadline will be accepted provided that the exhibition space is still available.

2. Trade fair opening times

for exhibitors: **8.00 am – 6.00 pm**

for visitors: **9.00 am – 5.00 pm** (on Friday 9.00 am – 3.00 pm)

3. Stand assembly and dismantling periods

Assembly: **19.10 - 22.10.2018**

Dismantling: **26.10 - 27.10.2018**

4. Registration

Registration to the fair is possible by Exhibitor's Zone, <https://swdb.mtp24.pl>. In order to book space or stand you should fill in form U and send it to us. After the registration you will receive login and password to your account to Exhibitor's Zone.

5. Prices

Exhibition space (without stand construction, equipment, electrical connections and water supply installation)

Kind of space	Net price until 25.06.2018 inclusively	Net price after 25.06.2018
row location	315 PLN/ m ²	385 PLN/ m ²
corner location	335 PLN/ m ²	405 PLN/ m ²
3 sides-open location (minimum size 30m ²)	345 PLN/ m ²	415 PLN/ m ²
4 sides-open location (minimum size 80m ²)	355 PLN/ m ²	425 PLN/ m ²
Outdoors, without a booth	165 PLN/ m ²	195 PLN/ m ²

6. Exhibition space with stand

Kind of space	Net price* until 25.06.2018 inclusive		Net price* after 25.06.2018	
	row location:	corner location	row location:	corner location
Stoisko 6m² / 6m² stand	3000 PLN	-	3500 PLN	-
Stoisko 9m² / 9m² stand	4300 PLN	-	5000 PLN	-
Stoisko 12m² / 12m² stand	5600 PLN	5800 PLN	6300 PLN	6500 PLN
Stoisko 15m² / 15m² stand	6900 PLN	7100 PLN	8200 PLN	8400 PLN
Stoisko 20m² / 20m² stand	9100 PLN	9300 PLN	11000 PLN	11200 PLN

7. Registration fee

Registration fee (exhibitor application fee) is obligatory and constitutes MTP's requirement for accepting an application to participate in the fair and a space order related thereto.

REGISTRATION FEE	STANDARD 1010 PLN net*	PREMIUM 1880 PLN net*
participation of two exhibitor's representatives in a business party and in other open fair-accompanying events	✓	✓
exhibitor cards to enter fair premises (in compliance with the Specified Provisions)	✓	✓
40 invitations for fair guests (with a possibility of sending extra e-invitations)	✓	✓
wireless access to the Internet – WiFi access code during the fair and stand assembly/disassembly work	✓	✓
exhibitor's liability insurance (tort and contract liability)	✓	✓
Infocredit report about 2 companies from our database	✓	✓
exhibitor's entry (business name, address and contact details) in the "Alphabetical Directory of Exhibitors" in the catalogue on polecosystem.pl/en/	✓	✓
exhibitor's entry (business name) in the "Exhibitor Directory as per Thematic Scope" in the catalogue on www.polecosystem.pl/en/	✓	✓
publishing the exhibitor's fair offer in the catalogue on www.polecosystem.pl/en/	up to 60 characters	up to 480 characters
publishing the exhibitor's logotype in the catalogue on www.polecosystem.pl/en/		✓
one vehicle entry pass for a passenger vehicle to enter fair premises		✓

8. Technical services (you should order if you choose space without stand)

ATTENTION! Ordering **technical services** (a.o. electrical and water supply, forklift services) is **ONLY** possible through **Exhibitor's Zone** (www.strefawystawcy.pl/en). The prices for technical services are available on Exhibitor's Zone.

CHARGE FOR UTILIZING POWER SUPPLY NETWORK	
Line power	Net charge* [in PLN]
3 kW (1x16A)	70
9 kW (3x16A)	147
14 kW (3x25A)	220
18 kW (3x32A)	280

36 kW (3x63A)	560
50 kW (3x80A)	770
70 kW (3x125A)	1110
2,3 kW(1x10A)24h	55
9kW(3x16A)24h	115

WASTE COLLECTION CHARGE	
Space made available to the exhibitors	Net charge* [in PLN]
up to 150m²	11,00 for every square metre of space made available to the exhibitors
above 150m²	flat rate: 1 670,00
* Net prices do not include VAT. The value added tax will be included in the invoice if applicable.	

9. Accommodation

Use our help with booking a room – contact Ms Joanna Roś (email: hotele@wtcpoznan.pl, tel. +48 61 865 38 69)

10. Poznan International Fair Gold Medal

The Gold Medal is an expert recommendation and in selected cases also consumer recommendation for the prize-winner products and services.

Contact: Ms Hanna Janicka (email: hanna.janicka@wtcpoznan.pl, tel. +48 61 866 10 50)

11. Stand Construction

Stand construction (walls, floor coverings, equipment) needs to be ordered separately in PIF Stand Construction Section - **IDEAEXPO.MTP** or in other company.

Contact: Mr Michał Czurak (email: Michal.czurak@mtp.pl, tel. +48 61 869 2608 , mob. 603 590 629).

IDEAEXPO.MTP is an integral part of Poznan International Fair.

For more information: <http://www.ideaexpo.pl/en/>